

NEW YORK STATE TOWN CLERKS ASSOCIATION

September, 2023 | Vol. 9

NYSTCA News

Welcome Fall!

In This Edition

Members Only Webpage

Membership Information

September Regional

IIMC Conference

Recorder Information

Save the Dates

2023/24 Regional Training Schedule

Register by Sept. 6 – September 18, 2023 – Buffalo

December 4, 2023 – Geneva

March 10, 2024 – Saratoga

Learn More & Register at [NYSTCA.com](https://www.nystca.com)

Like us on Facebook | @nystca

September Regional Training

AOT Hot Topics

DEADLINE EXTENDED!!

Register to attend
by September 6!

Join us on September 18, 2023, in Buffalo for an update and discussion on the current hot topics around the state. Issuance of One-Day Marriage Officiant licenses and First Amendment Audits will be included topics. Bring your questions, comments, and concerns. Enjoy a morning of learning and lively discussion.

Considering coming in early or staying after? Check out what the area has to offer at <https://www.visitbuffaloniagara.com/>

Register online [HERE](#). We look forward to seeing you in Buffalo!

2023 Fall Live Online Classes

De-Escalation Techniques for Dealing with Hostile Individuals



Tuesday, September 12th, 10:30 A.M., Join us for a special webinar presented by Bob Blaisdell, Director of Loss Control for Wright Risk Management/Comp Alliance

Bob Blaisdell will discuss De-Escalation Techniques for Dealing with Hostile Individuals. Bob will provide a primer on how to handle hostile co-workers, public visitors and constituents. He will also teach techniques and give advice on dealing with difficult situations to help avoid injury.

[Register HERE](#)

NYSTCA

60 ONLINE COURSES

Earn 1 CMC and 1 RMC point

A sample list of courses:

- Basic Bookkeeping
- Business Writing
- Creative Problem Solving
- Interpersonal Skills
- Organizational Skills
- Project Management
- Time Management

OnDemand - 2 hours each

\$60. ea

Click Link to Learn More and Register





A Note From Karen Sweeting **It's September already?!?!**

PLEASE TAKE NOTICE! If you are not a current member, you will lose access to Facebook and the Members Only page of our website. These are benefits to membership. If you haven't renewed already, please submit your application and payment of \$85.00 to Karen M. Sweeting, NYSTCA Membership, Town of Sweden, 18 State Street, Brockport, NY 14420.

Contact Karen if you have any questions – karens@townofsweden.org, membership@nystca.com, (585) 637-2144.

NOTES FROM NYSTCA

Membership Reminder



Change Membership Info

☐

Name: Karen Sweeting

☐

Membership Address

Please remember to update your accounting software or remind your bookkeeper that membership renewals are sent to Karen Sweeting at 18 State St., Brockport, N.Y. 14420.

We appreciate all of you and your renewals. 2023/24 is going to be great!

2024 Annual Conference

Date: April 21 - 24, 2024

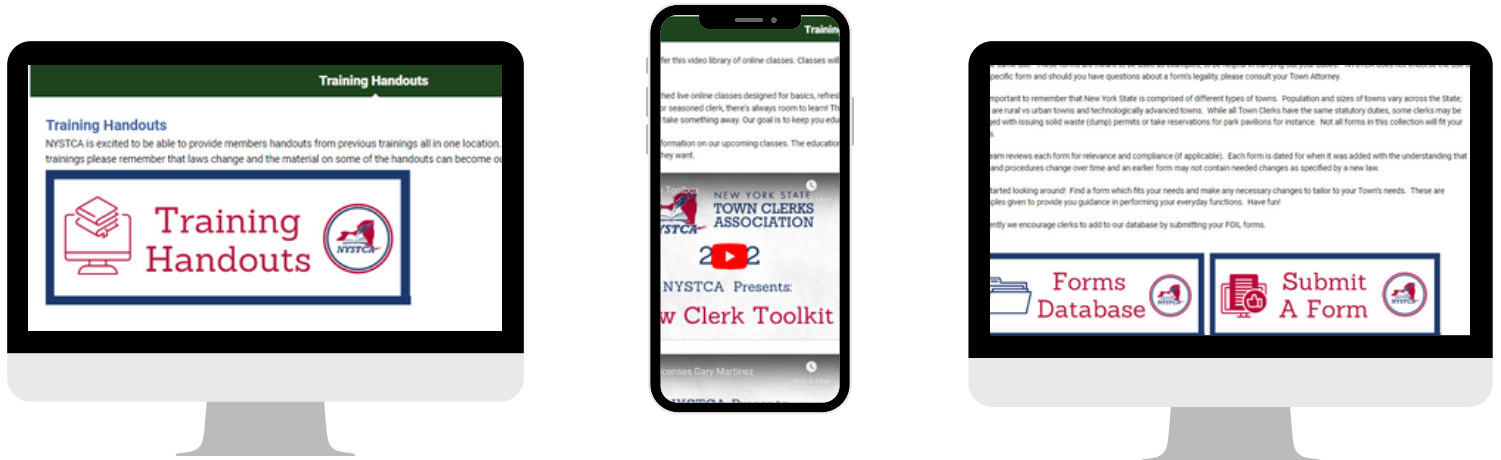
Location: The Desmond, Albany



Your NYSTCA Executive Committee is working hard on 2024 Conference planning! Make sure you mark your calendars and coordinate with your fellow clerks. We are looking forward to being back at The Desmond for networking and lots of learning.

Members Only

Benefits of Membership Online!



NYSTCA is proud to launch the new Members Only page of our website.

On this page you will find:

- **Previously Recorded Trainings**
- **Previous Editions of "The Recorder"**
- **NEW! Forms Database**
- **Training Handouts & Past PowerPoint Presentations**

Want Access? Create a log-in on our website www.nystca.com by following the directions on the next page.

Members with current year existing accounts, do not need to do anything further.

Members Only Webpage

Instructions to Gain Access

1) Visit www.nystca.com



2) Click on *Create a Website Account*



3) Create a Website Account. Verify the account in your email. You will be sent an OTP (One Time Password). If you do not receive the OTP, you may need to check your junk mail or work with your IT Department.

A screenshot of the 'Create a Website Account' form. The form is titled 'Create an account to connect with your local government.' It has two main sections: 'Create a New Account' and 'Use Another Service to Create an Account'. The 'Create a New Account' section includes fields for Email, First Name, Last Name, Phone Number, Password, and Confirm Password. The 'Use Another Service to Create an Account' section includes buttons for 'SIGN UP WITH APPLE', 'SIGN UP WITH FACEBOOK', 'SIGN UP WITH GOOGLE', and 'SIGN UP WITH MICROSOFT'. Below the form, there's a note about password requirements: 'Your password must be at least 8 characters in length and contain characters from both of the following categories: English characters (a through Z), Base 10 digits (0 through 9)'.

4) Let us know your account has been created by filling out our online form found on the website.

5) Check back in five business days. Your NYSTCA website volunteers will have worked their magic!

If you have questions contact Allison Weber at aweber@townofmanlius.org or Allison Vento at townclerk@townofpomfretny.org

78th Annual 2024 IIMC Conference

Save the Date | May 19 -22, 2024



78th IIMC Annual Conference
May 19-22, 2024
Alberta, Canada

IIMC Members
Early Bird Conference Fees:
Region I - IX = \$625 US
Region X = \$410 US
Region XI = \$395 US

May 19 - 22, 2024 - includes:
.....

- 3 Full days of Conference Sessions
- 2 optional days of Athenian & Academies
- Grab & Go Breakfasts
- Lunches
- Conference Themed Dinner Event
- Banquet
- Admission to Exhibit Hall Trade Show
- Swag Bag
- Credit towards CMC, MMC Designations



The RECORDER

Don't Miss Your Chance!



- Share what is happening with Clerks in your area!
- Have something to share from your town?
- Pictures are preferred! Please include a caption identifying who is in the picture.
- Send those articles with pictures, captions, and titles to Cindy Goliber at recordernystca@gmail.com